

THE GLOBAL POLYTECHNIC

Detailed Guidelines on 2016/2017 Application Forms

Available Application Forms are:

1. APPLICATION FORM INTO CERTIFICATE PROGRAM 2016/2017
2. APPLICATION FORM INTO PROFESSIONAL DIPLOMA PROGRAM 2016/2017
3. APPLICATION FORM INTO FOUNDATION DIPLOMA (PRE ND) PROGRAM 2016/2017
4. APPLICATION FORM INTO NATIONAL DIPLOMA PROGRAM 2016/2017

Sign-up

- ❖ Log on to the school website (<http://www.theglobalpolytechnic.edu.ng>) and click on **Eportal**
- ❖ Click on Sign-up from the login section
- ❖ Fill Sign-up form
- ❖ Log into your email address to activate your account

Applications

- ❖ Enter your log-in details to access the portal
- ❖ Click on Apply link of the (desired) Application Form
- ❖ Click on "Print Invoice"
- ❖ Proceed to any Skye Bank to make payment
- ❖ Re-visit the Apply Portal
- ❖ Log in with your account details
- ❖ Click Resume button under 'My Saved Applications'
- ❖ Fill your form
- ❖ Submit and Print Application Form

To Edit Application (Saved Application Form)

- Enter your log-in details to access the portal
- Click on "Resume" under My saved applications to edit

To Edit Application (Submitted Application Form)

- Enter your log-in details to access the portal
- Click on "Preview" under My submitted applications